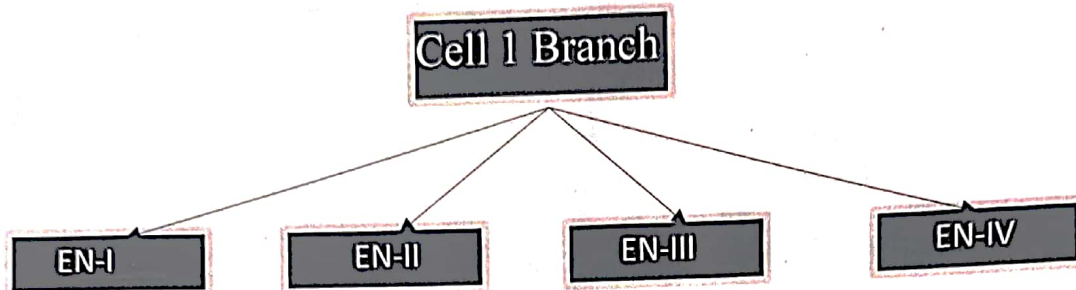


## Cell-1 Branch

Cell-I branch is established to deal with the establishment of Nursing Cadre i.e. 1138- Staff Nurses, 228- Nursing Sister, 17- ANS, 05- DNS. Keeping their service record i.e. maintaining their Service Book, Personal File, ACR etc. & deals with their promotions cases, court cases, requisition of recruitment as per the maintained Roster of reservation, pay fixation, pension cases, RTI information, CM window information, granting of ACP, seniority of Nursing Staff, Transfer & Adjustments, policy matter cases and their day to day dealing.



**EN-I**

&

**EN-II**

EN-I & EN-II seats of Cell-I Branch are established for keeping Service Record of all the Staff Nurses (Approx. 1138) divided into two halves with an average on each seat in alphabetical order i.e. From A to P on EN-I Seat and Q to Z & 2021 batch on EN-II Seat. Both seats i.e. EN-I & EN-II are maintaining their Personal File, Service Book & their Annual Confidential Report (ACR) as assessed by their HOD on their performance. These seats further deal with their Court Cases, RTI information, CM Window information, granting of ACP in accordance with ACP Rules of Haryana Govt., Pay fixation cases and their day to day dealing i.e. granting of leave (Earned leave, commuted leave, maternity leave, paternity etc. in accordance with the University Employees (Leave) Regulation.

**EN-III**

EN-III seat of Cell-I branch is established for dealing with Misc. Information, Promotion Cases, Requisition of recruitment as per the roster of reservation, Misc. Court Cases, Misc. RTI information, Misc. CM Window information, Seniority of Nursing Staff, Policy matter cases etc.

**EN-IV**

EN-IV seat of Cell-I Branch is established for dealing of all Deputy Nursing Supdt, Assistant Nursing Superintendent & Nursing Sister i.e. maintaining their Personal File, Service Book & their ACR. This seat further deals with their Step-Up cases, granting of ACP cases, Court Cases, RTI information, CM Window information, Pay Fixation cases, Pension Cases and their day to day dealing i.e. granting of leave under University Employees (Leave) Regulations.

*[Signature]*  
DMS-Comd-PIO (Cell-I)  
P. B. D. Sharma PGIMS Rohtak

**Jitender Jakhar – Dy. Medical Superintendent-cum-PIO I/c Cell-I Branch.**

**List of Employees working in Cell-I Branch along with work distribution among them: -**

Sr.No.	Name	Designation	Work Distribution	Contact No.
1.	Ravi Sangwan	Dy. Superintendent	Supervision of all the establishment	
2.	Rajender Singh	Assistant	Dealing Assistant of EN-IV	
3.	Anju Birla	Assistant	Dealing Assistant of EN-II	
4.	Monika	Assistant	Dealing Assistant of EN-I	
5.	Rajesh Kumar	Clerk	Assistant on EN-I	
6.	Mohit	Clerk	Record Keeper and dealing hand of EN-III seat	
7.	Vikash	Clerk	Record Keeper of EN-IV	
8.	Prem Kumar	Clerk	Record Keeper of EN-II	
9.	Rajinder Parshad	Peon	Performing duties of Peon	
10.	Yogender Singh	Ward Attendant	Ward Attendant	

*[Signature]*  
DMS-cum-PIO (Cell-I)  
Pt. B.D. Sharma PGIMS Rohtak  
*[Handwritten signature]*

**SERVICE RULES OF NURSING STAFF AS APPROVED BY THE EXECUTIVE COUNCIL OF Pt. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK IN ITS 1st MEETING HELD ON 19-8-2008 UNDER AGENDA ITEM NO. 19.**

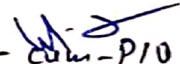
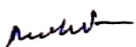
Name of the post	Service Rules
Chief Nursing Officer	<p>SANCTIONED 01</p> <p>PAY SCALE 10000-15200</p> <p>METHOD OF RECRUITMENT 50%by direct recruitment. 50% by promotion (1<sup>st</sup> by direct recruitment)</p> <p>AGE LIMIT FOR DIRECT RECRUITS 50 yrs.</p> <p>EDUCATIONAL AND OTHER QUALIFICATION (DIRECT RECRUITMENT) i) M.Sc. Nursing from a recognized institution ii) Registered 'A' grade Nurse &amp; midwife. iii)Hindi upto Matric Standard</p> <p>EXPERIENCE: Not less than 25 yrs. experience in Nursing profession in a large institution/hospital (more than 500 bedded Hospital) out of which 05 yrs. must be as Nursing Superintendent OR 10 years experience as Dy. Nursing Supdt. OR 15 Years experience as Asst. Nursing Supdt./Matron</p> <p>CASE OF RECRUITMENT BY PROMOTION-</p> <p>(a) CRITERIA Seniority-Cum-Merit of Nurses having B.Sc.Nursing/Post Basic B.Sc. Nursing</p>

*Attested*

*WJ*  
Dy. MS - cum - P10-cell-I  
PG MS, Rohtak

	<p>(b) EXPERIENCE</p> <p>Nursing Supdt. with not less than 05 years of regular service in the grade subject to availability of post.</p> <p>OR</p> <p>Deputy Nursing Superintendent With not less than 10 years of regular service in the grade subject to availability of post.</p> <p>PROCEDURE :</p> <p>Through DPC to be constituted by the Vice Chancellor from time to time.</p> <p>PROBATION</p> <p>2 years for direct recruitment/ 01 year for promotion.</p>
--	---

Attested

DMS-  P/O Hk Cell-I  
PGMS, Raktak 



Nursing Superintendent	SANCTIONED	3
	PAY SCALE	8000-13500
	METHOD OF RECRUITMENT-	50% by promotion & 50% by direct recruitment (if the person is not available by promotion than the 1st post by direct recruitment)
	AGE LIMIT FOR DIRECT RECRUITS	50 yrs.
	EDUCATIONAL AND OTHER QUALIFICATION DIRECT RECRUITMENT)	<ul style="list-style-type: none"> <li>i) B.Sc./Post Basic B.Sc. Nursing from any institution recognized by Indian Nursing Council</li> <li>ii) Registered 'A' grade Nurse &amp; midwife with Haryana Nurses Registration Council.</li> <li>iii) Hindi upto Matric Standard.</li> </ul>
	EXPERIENCE:	Not less than 20 yrs. experience in the nursing profession in a large institution/ hospital (more than 500 bedded hospital) out of which not less than 05 years experience should be after Post Basic B.Sc. Nursing .
	DESIRABLE	M.Sc.(Nursing)
	CASE OF RECRUITMENT BY PROMOTION-	
	(a) CRITERIA	Seniority-cum-Merit.
	(b)EXPERIENCE	Dy.Nursing Supdt. with not less than 05 yrs. of regular service in the

Attested

DMS - cum - PIO I & Cell - 2  
 P. MS, Roshan  
 Roshan

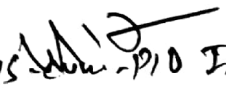
	<p>grade subject availability of vacant post. OR</p> <p>Asstt. Nursing Supdt./Matron with not less than 08 yrs of regular service in the grade subject to availability of post.</p> <p>Through DPC to be constituted by the Vice Chancellor from time to time. 2 years for direct recruitment/1 year for Promotion.</p> <p>Note: Merit means appraisal of Annual Confidential Reports with service record and not the academic qualification i.e. B.Sc. Nursing/B.Sc. Post Basic Nursing/M.Sc. Nursing etc. in promotion cases</p>
	<p>PROCEDURE :</p> <p>PERIOD</p>

*Attested*

*DMS - ~~cm~~ - P/O E/c Cell - I*  
*PGIMS, Rohtak*

Deputy Nursing Superintendent	SANCTIONED	5
	PAY SCALE	7500-12000
	METHOD OF RECRUITMENT :	100% by promotion.
	CASE OF RECRUITMENT BY PROMOTION-	
	(a) CRITERIA	Seniority-cum-Merit
	(b) EXPERIENCE	Asst. Nursing Supdt./Matron with not less than 03 yrs. of regular service in the grade subject to availability of vacant post. OR Nursing Sister with not less than 10 yrs. of regular service in the grade subject to availability of vacant post
	PROCEDURE :	Through DPC to be constituted by the Vice Chancellor from time to time.
	PROBATION :	One year from the date of joining.
	Note:	Merit means appraisal of Annual Confidential Reports with service record and not the academic qualification i.e. B.Sc. Nursing/B.Sc.Post Basic Nursing/M.Sc. Nursing etc. in promotion cases.

Attested

DMS  P/O In-charge  
PGIMS, Rohtak

Assistant Nursing Superintendent/Matron	<div data-bbox="638 143 896 191">SANCTIONED</div> <div data-bbox="1220 183 1265 215">17</div> <div data-bbox="638 199 851 247">PAY SCALE</div> <div data-bbox="1220 231 1388 279">6500-10500</div> <div data-bbox="638 247 1097 311">METHOD OF RECRUITMENT</div> <div data-bbox="1220 279 1478 343">100% by promotion.</div> <div data-bbox="638 303 1097 367">CASE OF RECRUITMENT BY</div> <div data-bbox="638 359 873 406">PROMOTION:</div> <div data-bbox="638 414 862 462">(a) CRITERIA</div> <div data-bbox="1220 438 1489 502">Seniority-cum-Merit</div> <div data-bbox="638 470 907 518">(b) EXPERIENCE</div> <div data-bbox="1209 494 2027 598">Nursing Sister with not less than 07 years of regular service in the grade subject to availability of vacant post.</div> <div data-bbox="638 582 873 630">PROCEDURE :</div> <div data-bbox="1209 598 2049 678">Through DPC to be constituted by the Vice Chancellor from time to time.</div> <div data-bbox="638 710 862 758">PROBATION :</div> <div data-bbox="1209 726 1612 782">One year from the date of joining.</div> <div data-bbox="638 821 728 869">Note:</div> <div data-bbox="1209 829 2072 957">Merit means appraisal of Annual Confidential Reports with service record and not the academic qualification i.e. B.Sc. Nursing/B.Sc.Post Basic Nursing/M.Sc. Nursing etc. in promotion cases.</div>
--	---

Attested

DMS-cum-PID In cell-I  
PGIMS, Rohtak



Nursing Sister	SANCTIONED	228
	PAY SCALE	5500-9000
	METHOD OF RECRUITMENT	100% by promotion.
	CASE OF RECRUITMENT BY PROMOTION-	Seniority-cum-Merit
	(a) CRITERIA	Staff Nurse with not less than 05 yrs. of regular service in the grade subject to the availability of vacant post.
	(b) EXPERIENCE	Through DPC to be constituted by the Vice Chancellor from time to time.
Staff Nurse	PROCEDURE :	One year from the date of joining.
	PROBATION :	Merit means appraisal of Annual Confidential Reports with service record and not the academic qualification i.e. B.Sc. Nursing/B.Sc. Post Basic Nursing/M.Sc. Nursing etc. in promotion cases.
	Note:	
Staff Nurse	Sanctioned	1138
	Pay Scale	5000-7850
	METHOD OF RECRUITMENT	100% by direct recruitment.
	AGE LIMIT FOR DIRECT :	18-40 years.

Attended

DMS-cum-PID The Cell  
 PSIMS, Rewari  
 mohini

	<p>RECRUITS</p> <p>(relaxation in age as per University/ Govt. rules and instructions).</p> <p>EDUCATIONAL AND OTHER QUALIFICATION :</p> <p>i) Matriculation or its equivalent from a recognized University/Board with Hindi as a compulsory subject.</p> <p>ii) Certificate in General Nursing &amp; Midwifery from a recognized institution or equivalent qualification from a institution recognized by the Indian Nursing Council. OR Any recognized higher qualification (B.Sc./M.Sc. Nursing).</p> <p>iii) Should be registered A-Grade Nurse and Midwife with Haryana Nurses Registration Council.</p> <p>PROBATION</p> <p>Two years from the date of joining.</p>
--	---

Attested

WJ  
DMS-cum-PID In Cell-2  
PRIMS, Rantah *modul*



**Minutes of the 43<sup>rd</sup> Meeting of the Executive Council of Pt. B. D. Sharma University of Health Sciences, Rohtak held on 26.06.2021.**

Amamath, Assistant Professor, Deptt. of Neuro-surgery, PGIMS, Rohtak Sept., 2020 to April, 2021 has been paid to him vide bill no 163 dated 7.5.2021. (Annexure-43.11/A)

The above opinion of the ADA, Legal Cell was put up before the higher authorities to decide the action which is required to be taken in the matter, please. The higher authorities decided to place the case before the Executive Council. Therefore, the matter was placed before the Executive Council for reconsideration of the decision taken in the previous meeting of the Executive Council and for consideration of reply to the charge sheet.

Due to time constraints, the Executive Council resolved to defer the agenda.

(Action by Director PGIMS)

**TABLE AGENDA ITEM NO. 43.12**

**TO CONSIDER THE PROPOSAL FOR AMENDMENTS IN THE QUALIFICATION AND EXPERIENCE APPROVED FOR DIRECT RECRUITMENT FOR THE POST OF STAFF NURSE IN PGIMS, ROHTAK.**

The posts of Staff Nurses were advertised as per the recruitment rules approved by the Executive Council under Agenda Item No. 19 in its meeting held on 19.08.2008.

- i. Matriculation or its equivalent from a recognized University/Board with Hindi as a compulsory Subject.
  - ii. Certificate in General Nursing & Midwifery from a recognized institution or equivalent qualification from an institution recognized by the Indian Nursing Council.
- OR
- Any recognized higher qualification (B.Sc./M.Sc. Nursing).
  - iii. Should be registered A-Grade Nurse and Midwife with Haryana Nurses Registration Council.

The University has recently filled 169 posts of Staff Nurses as per above recruitment rules. During the pay fixation of newly recruited Staff Nurses, the Audit Department has raised an observation that no "A-Grade" is mentioned on the Registration certificates of many Staff Nurses. In this regard, before enforcement of the Haryana Nurses and Nurse Midwives Act 2017, the Haryana Nurses Registration Council issued registration certificate with "division" under the provision of Section-14 of the Punjab Nurses Registration Act, 1932. However the State Govt. on 22.06.2017 has passed Haryana Nurses and Nurse Midwives Act 2017 and as per Section 21 of this Act, the following persons shall be entitled to be registered under this Act:

- i. Nurses, Nurse-Midwives who have undergone such course of training, passed such examinations held by the Council and fulfill such other conditions, as may be prescribed;
- ii. Nurses, nurse-midwives holding corresponding certificate issued by authorities in other States in India and abroad, if such certificates are recognized by the Indian Nursing Council;
- iii. Nurses, Nurse-Midwives who are already registered at the commencement of this Act and fulfill such conditions, as may be prescribed;
- iv. Subject to such conditions and on payment of such fees, as may be prescribed, any person who proves to the satisfaction of the Council that he has been registered as a Nurse or Nurse-Midwife in any other State, may be registered as a Nurse or Nurse-Midwife, as the case may be, under this Act.

In addition, a number of candidates who were in merit considered as 'Not Eligible' due to not registered with Haryana Nurses Registration Council. Resultantly, a number of petitions have been

*[Signature]*

Attstet

Page 32 of 33

DMS - cum - P/O En cell  
PGIMS, Rohtak

Scanned with CamScanner





**Minutes of the 43<sup>rd</sup> Meeting of the Executive Council of Pt. B. D. Sharma University of Health Sciences, Rohtak held on 26.06.2021.**

filed in the Hon'ble Punjab & Haryana High Court, Chandigarh with regard to the eligibility and recruitment rules prescribed for the post of Staff Nurse. The matter has considered by the University authorities and it has been decided that the condition No. iii) of the prescribed recruitment rules for the appointment of Staff Nurse in direct recruitment be amended as under on the pattern of AIIMS, New Delhi:

**"Should be registered with the Indian Nursing Council/ State Nursing Council."**

The essential qualification and experience for the post of Staff Nurse may be considered as under:

- i) Matriculation or its equivalent from a recognized University/Board with Hindi as a compulsory Subject.
- ii) Certificate in General Nursing & Midwifery from a recognized institution or equivalent qualification from an institution recognized by the Indian Nursing Council.

OR

Any recognized higher qualification (B.Sc./M.Sc. Nursing).

- iii) Should be registered with the Indian Nursing Council/ State Nursing Council.

The Hon'ble Vice-Chancellor ordered to place the proposed amended qualification for the post of Staff Nurse in Direct Recruitment, before the Executive Council for its consideration and approval. Hence, this item.

The Executive Council considered and resolved to approve the qualification and experience for the post of Staff Nurse with the following amendment:-

- i) Should be registered with the Indian Nursing Council or any State Nursing Council in India.

(Action by DR R&E)

The meeting ended with a vote of thanks to the Chair.

*[Signature]*  
28/6/21  
REGISTRAR

APPROVED

*[Signature]*  
28/6/21  
VICE-CHANCELLOR

*[Signature]*  
Attested

*[Signature]*  
DMS - cum - PGIMS, Rohtak  
Cell - I  
Scanned with CamScanner

**PT. B. D. SHARMA P. G. I. M. S. ROHTAK**

No. PGIMS/C-I/EN-III/22/ 3543

Dated 06/7/22

To

Prof. I/c Tele Medicine & IT,  
Pt. B. D. Sharma UHS/PGIMS, Rohtak

**Subject: - Pro-active disclosure under section – 4 of RTI Act, 2005.**

Kindly refer to the SPIO, PGIMS, Rohtak letter bearing Endst. No. SPIO/PGIMS/2022/3713-34 dated 06.06.2022 vide which every deptt./section is directed to send the updated information as mentioned in section 4 of RTI Act 2005 to your good office after taking the approval of the Worthy Director.

As desired, the information pertaining to Cell-I branch, PGIMS, Rohtak is enclosed herewith for uploading it on the website of this institute.

**Encl: as above**

*[Signature]*  
DMS-cum-PTO I/c Cell-I Br.  
PGIMS, Rohtak

*[Signature]*

*[Signature]*  
04/07/2022



State Public Information Officer, PGIMS, Rohtak.

Subject: - Regarding implementation of Pro-active disclosure under section-4 of RTI Act, 2005.

File No. 3298

Dated 07.06.2022.

PUC may kindly be perused which a letter received from the State Public Information Officer, PGIMS, Rohtak vide which minutes of meeting, held on 27.05.2022 at 02:30 PM for discussing the implementation of Pro-active disclosure under Section 04 of RTI Act, 2005 under the chairmanship of Dr. K.S. Laller, Dean, PGIMS, Rohtak, are sent to this office in which it is decided by the committee that the concerned deptt./branches will send all the information as mentioned in section 4 of RTI Act 2005 pertaining to their departments/section after the approval of the worthy Director to the Prof. I/C Tele Medicine, Pt. B.D. Sharma, PGIMS, Rohtak in PDF format as soft copy & hard copy within 30 days. Tele Medicine Deptt. will upload the same on website of this institute and it is further ordered to submit a certificate that the concerned departments have sent all the information to the Prof. I/C Tele Medicine, Pt. B.D. Sharma, PGIMS, Rohtak.

In this connection it is intimated that this branches deals with the establishment of Nursing Cadre and the desired information pertaining to this branch may kindly be perused as Flag A which is to be supplied to the Prof. I/C Tele Medicine, Pt. B.D. Sharma, PGIMS, Rohtak after the approval of worthy Director.

In view of above, if agreed, the information pertaining to this department (at Flag-A) in reference to the subject noted above may be supplied/sent to the Prof. I/C Tele Medicine, Pt. B.D. Sharma, PGIMS, Rohtak.

Submitted for orders please.

Dg / Supdt.  
T. M. / h. k. s.  
Dy. S. J.  
PGIMS/C-I/22/3083  
Dt 16/6/22

Director PL 9/15/6/22

Rohtak  
16/6/22

M/s Pl.  
DMS cell 1/22/6/22  
FMS  
2

Mohit  
9/6/2022  
(Mohit, Clerk)  
Dhan.  
09/6/22