

No.

Dated:-

To

The State Public Information Officer  
Pt. B.D. Sharma, PGIMS, Rohtak

**Sub:- Implementation of pro-active disclosure under Section-4 of RTI Act 2005-Regarding.**

This is in reference to Minutes of the Meeting circulated vide letter No. SPIO/PGIMS/2022/3713-34 dated 06.06.2022 regarding implementation of pro-active disclosure under Section-4 of RTI Act 2005. The detail related to Miscellaneous branch, PGIMS, Rohtak to be disclosed under Section-04 of the RTI act is as under:-

1. The Deputy Medical Superintendent is designated as PIO of the branch.
2. At present one Superintendent, one Assistant & one Clerk is posted in the branch.
3. The branch deals with the establishment work related to Senior and Junior House Surgeon. The House Surgeons are appointed for tenure of six month by the Institute and they serve in different departments of the Institute.
4. The branch deals with all other miscellaneous works referred to the O/o Medical Superintendent e.g. Medical Negligence cases, LIC, implementation of Govt. instructions issued from time to time, issuing the Hospital winter and summer timing schedule etc.

The name and contact number of the Officer/official working in Miscellaneous branch are as under:-

Sr. No.	Name of Employee	Designation	Contact No.	Extension No.
1	Dr. Sukhbir Singh	Dy. Medical Superintendent		2416
2.	Sh. Azad Singh	Deputy Superintendent		2441
3.	Sh. Somvir	Assistant		2441
4.	Sh. Sumit Verma	Clerk		2441

This is for your information and necessary action please.

Dy. Medical Superintendent  
Pt. B. D. Sharma PGIMS, Rtk

Endst No. PGIMS/Misc/22/6940-41

Dated:- 27/6/22

Copy of the above is forwarded to the following for information and necessary action please.

1. Professor I/c IT & Telemedicine, PGIMS, Rohtak.
2. PA to Medical Superintendent for information of Medical Superintendent, PGIMS, Rohtak.

Dy. Medical Superintendent  
Pt. B. D. Sharma PGIMS, Rtk